

The Alpha and Omega of On-Site Reviews: Preparing and Evaluating

ASPA Professional Development Program - Fall 2009

Monday Afternoon – September 14

Self-Study Review & Preparing for the Visit

1:40 Introduction

1:45 **Invited panel of ASPA member programs** – three panels from local programs. Each panel will include a self-study reviewer and a member of agency staff 6.

Library – Jean L. Preer, Professor, Indiana University, School of Library and Information Science-Indianapolis, Indianapolis, IN

Pharmacy – Wendy Duncan, Dean, St. Louis College of Pharmacy, St. Louis, MO

Dietetics -- Cheryl Houston, Associate Professor and Chairperson, Department of Human Environmental Sciences at Fontbonne University, St. Louis, MO

2:45 BREAK

3:00 **Round table discussion** – what is your approach (including instructions) to programs about the self-study and how do your teams review the self-study as they prepare for visits?

3:30 Report discussion highlights

4:00 Electronic Site Visit Formats

CODA: Dentistry—Tony Zeibert

ACPE: Pharmacy—Jeff Wadelin

4:30 Reaction-Summary-Wrap up – Pauletta Bracy, Associate Professor & Director of University Accreditation, North Carolina Central University, Durham, NC

5:00 Monday Reception

Tuesday Morning – September 15

Post-Visit Evaluation

8:30 Introduction

8:35 Invited speaker – **Rodney A. Erickson**, Executive Vice President and Provost, The Pennsylvania State University, University Park, PA

- Review of various approaches experienced in exit reporting by accreditation teams.
- Observations on good and not-so-good ways to deliver both positive and negative messages in order to leave accurate impressions of the results of the visit.

9:00 Invited speaker – **Wendy Duncan**, Dean, St. Louis College of Pharmacy, St. Louis, MO

- Constructing evaluation tools, question design, etc. for post-visit evaluations.
- Examples of strong questions and questions that could be improved (from among the samples provided by ASPA members).

10:00 BREAK

10:20 **Panel - ASPA members will share their approach to post-visit evaluation, including their survey instruments and experiences**

10:50 **Round table discussion** – attendees will compare various approaches to post-visit evaluations. What changes in procedures have you made as a result of post-visit evaluations?

11:30 Report back – with special focus on changes made as a result of post-visit evaluations.

11:50 Concluding/summarizing comments

11:55 Meeting Adjourns